



## **Minutes of the Extraordinary Meeting of Council**

**Monday 11 May 2026**

4:00 PM

Council Chambers  
209 Comur Street

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DRAFT

**Extraordinary Council Meeting - The Mayor declared the meeting open at 4.03pm.**

**Present**

Councillors Jasmin Jones (Mayor), Allan McGrath, Alvaro Charry, Adrian Cameron, Cecil Burgess, David Rothwell and Kristin Butler.

Also present were the Chief Executive Officer – Gayleen Burley, Director of Planning & Environment – Andrew Neil, Director of Infrastructure & Assets – Nathan Cooke, Director of Corporate & Community – Peta Gardiner, Manager Governance & Risk – Caitlin Flint, Learning & Development Officer – Katie Yeo and Executive Support Officer – Chloe Johnson.

**Acknowledgement of Country**

Yass Valley Council recognises the Ngunnawal people, the Traditional Custodians of the land, water, and sky. We pay our respect to their Elders past, present and future emerging leaders.

We extend our respect to other Aboriginal and Torres Strait Islander people who live in the Yass Valley Local Government Area.

**1. Prayer**

**All Stand:**

**Mayor:** Let us be still and remember the presence of God. As we commence our meeting let us together pray for guidance and help.

**Join me in the prayer or take this moment to reflect:**

Almighty God, we ask your blessing upon this Council.

Direct and prosper our deliberations to the true welfare of Australia and the people of Yass Valley Amen.

**2. Apologies**

**2.1 LEAVE OF ABSENCE - CR DAVID CARTER**

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**SUMMARY**

Councillor Carter will be an apology for the 11 May 2026 Extraordinary Council Meeting and has submitted an application to Council for this Leave of Absence.

***RESOLVED that Council approve the Leave of Absence application submitted by Councillor David Carter for the 11 May 2026 Extraordinary Council Meeting.***

***(Charry/Burgess) 95***

**FOR:** Councillors C Burgess, K Butler, A Cameron, A Charry, J Jones, A McGrath and D Rothwell

**AGAINST:** Nil

## 2.2 LEAVE OF ABSENCE - CR FLEUR FLANERY

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### SUMMARY

Councillor Flanery will be an apology for the 11 May 2026 Extraordinary Council Meeting and has submitted an application to Council for this Leave of Absence.

***RESOLVED that Council approve the Leave of Absence application submitted by Councillor Fleur Flanery for the 11 May 2026 Extraordinary Council Meeting***

***(Burgess/McGrath)*** 96

FOR: Councillors C Burgess, K Butler, A Cameron, A Charry, J Jones, A McGrath and D Rothwell

AGAINST: Nil

### **3. Declaration of Interest/Disclosures**

NIL

#### **4. Reports to Council**

##### **4.1 DRAFT YVC PROPERTY STRATEGY AND ASSOCIATED POLICIES**

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###### **SUMMARY**

To recommend the adoption of a Property Strategy for Yass Valley Council and related Policies, including approval in principle to initiate development and/or sale of identified properties subject to final approval of Council.

###### **RESOLVED that :**

**1. Council endorse the Property Strategy for Public Exhibition for a minimum of 28 days. If no submissions requesting material change are received, the Policy be adopted.**

- a. Once the Property Strategy is adopted, Council then authorises the Chief Executive Officer to initiate measures necessary for the implementation of the Strategy in accordance with Appendix A of Attachment A including the preparation of business plans, appointment of specialist consultants and preliminary enabling works within the financial constraints of the Commercial Property Development Internally Restricted Fund, subject to any proposal for the sale of property being reported to Council for approval, including a report on all relevant financial and operational implications, prior to disposal in accordance with s 377(1) of the Local Government Act (NSW) 1993.**

**2. Council endorse the Property Acquisition and Disposal Policy for Public Exhibition for a minimum of 28 days. If no submissions requesting material change are received, the Policy be adopted.**

**3. Council endorse the Property Investment Policy for Public Exhibition for a minimum of 28 days. If no submissions requesting material change are received, the Policy be adopted.**

**4. If no submissions are received in relation to item 1 above, Council approve the amendments to prior Council resolutions listed in Appendix B of Attachment A.**

**(Charry/McGrath) 97**

FOR: Councillors C Burgess, K Butler, A Charry, J Jones, A McGrath and D Rothwell

AGAINST: Councillor A Cameron

###### **Motion**

**RESOLVED that the recommendations be moved separately for item 4.2**

**(Charry/Butler) 98**

FOR: Councillors C Burgess, K Butler, A Cameron, D Carter, A Charry, F Flanery, J Jones, A McGrath and D Rothwell

AGAINST: Nil

## 4.2 DRAFT 2026/27 INTEGRATED PLANNING AND REPORTING DOCUMENTS

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### SUMMARY

This report provides an overview of the draft 2026-2027 Integrated Planning and Reporting Documents (IP&R).

The paper includes the:

- Draft 2026-2027 Operational Plan,
- Draft 2026-2027 Budget,
- Draft Long Term Financial Plan,
- Draft 2026/2027 Revenue Statement, which includes fees and charges,
- Draft Financial Concession and Mayoral Discretionary Fund Policy.

These documents will be to be placed on public exhibition for 28 days, to enable residents to provide feedback via submission to Council no later than 4.00pm on Friday 12 June 2026. All submissions received will be considered and final versions presented for adoption at the June 2026 Ordinary Council Meeting.

***RESOLVED that Council endorse the updated suite of IP&R Documents to be placed on public exhibition for 28 days for public comment.***

***(Charry/Rothwell) 99***

FOR: Councillors C Burgess, K Butler, A Cameron, A Charry, J Jones, A McGrath and D Rothwell

AGAINST: Nil

***RESOLVED that Council endorse the Draft Financial Concession and Mayoral Discretionary Fund Policy to be placed on public exhibition for 28 days for public comment.***

***(Charry/Rothwell) 100***

FOR: Councillors C Burgess, K Butler, A Cameron, A Charry, J Jones, A McGrath and D Rothwell

AGAINST: Nil

***RESOLVED Notes the urgent requirement for Council to consider a Special Rate Variation (SRV) and provides endorsement for further exploration after public exhibition of the draft LTFP and presents back at the July Council meeting with an SRV proposal to progress to community consultation.***

***(Jones/McGrath) 101***

FOR: Councillors C Burgess, K Butler, A Cameron, A Charry, J Jones, A McGrath and D Rothwell

AGAINST: Nil

***RESOLVED that Council notes the financial challenges outlined in the IP&R documents and the actions taken to improve Council's financial position including, but not limited to:***

***a) Continuation of the identification of business improvement and service review opportunities focusing on efficiency, cost reduction, productivity, revenue, and service delivery.***

- b) *Implementation of the overhead attribution methodology to the externally restricted funds;*
- c) *Implementation of changes to the Fees and Charges relating to Water; and*
- d) *Improve systems, processes, capacity, and governance around financial management.*

(Charry/Rothwell) 102

FOR: Councillors C Burgess, K Butler, A Cameron, A Charry, J Jones, A McGrath and D Rothwell

AGAINST: Nil

### 4.3 LEGAL MATTERS REPORTING

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#### SUMMARY

The intent of this report is to capture all present and ongoing legal matters including those whereby Council is the Applicant or Defendant.

***RESOLVED that Council places the consideration of the Legal Matters Reporting in Closed Session in accordance with Section 10A(2)(g) Local Government Act 1993 given it contains material concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.***

(Butler/McGrath) 103

FOR: Councillors C Burgess, K Butler, A Cameron, A Charry, J Jones, A McGrath and D Rothwell

AGAINST: Nil

### 5. Confidential Matters

***RESOLVED that pursuant to Section 10A of the Local Government Act, 1993 the following items on the agenda be classified as CONFIDENTIAL and considered in the Closed Meeting of Council in accordance with Section 10A(2) of the Local Government Act for the reasons as specified:***

**5.1 *Legal Matters Reporting***

***Item 5.1 is confidential in accordance with section s10(A)(2)(g) of the Local Government Act because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance contrary to the public interest and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.***

**5.2 *YVC Property Strategy Financials Overlay into the 2026-2036 Long Term Financial Plan***  
***Item 5.2 is confidential in accordance with section s10(A)(2)(g) of the Local Government Act because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance contrary to the public interest and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.***

**(Butler/McGrath) 104**

FOR: Councillors C Burgess, K Butler, A Cameron, D Carter, A Charry, F Flanery, J Jones, A McGrath and D Rothwell

AGAINST: Nil

**Motion**

***RESOLVED that Council be moved into Closed Session***

**(Butler/Burgess) 105**

FOR: Councillors C Burgess, K Butler, A Cameron, D Carter, A Charry, F Flanery, J Jones, A McGrath and D Rothwell

AGAINST: Nil

Closed Session commenced at 5.02pm.

**5.1 LEGAL MATTERS REPORTING**

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**SUMMARY**

Staff will commence bi-annual confidential reporting to Council in relation to present and ongoing legal matters. This report will not include ad-hoc legal advice obtained through the course of business-as-usual operational matters or Industrial Relations matters. The same update will also be provided to ARIC.

***RESOLVED that Council:***

- 1. Receives and notes the updates provided for each Matter.***
- 2. The Actions contained within Matter 5 be undertaken by the CEO or her delegate.***

**(Butler/Cameron) 106**

FOR: Councillors C Burgess, K Butler, A Cameron, A Charry, J Jones, A McGrath and D Rothwell

AGAINST: Nil



**5.2 YVC PROPERTY STRATEGY FINANCIALS OVERLAY INTO THE 2026-2036 LONG TERM FINANCIAL PLAN**

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**SUMMARY**

To demonstrate the implementation of the draft YVC Property Strategy financials into the 2026-2036 Long-Term Financial Plan to address, in part, Council's financial sustainability issues.

***RESOLVED that Council approve for the 2026-2036 Long-Term Financial Plan with the overlay of the implementation of the draft Property Strategy financials be placed out on public exhibition with the 2026/27 Integrated Planning and Reporting suite of documents for public exhibition as a potential LTFP scenario option for consideration.***

***(Rothwell/McGrath) 107***

FOR: Councillors C Burgess, K Butler, A Cameron, A Charry, J Jones, A McGrath and D Rothwell

AGAINST: Nil

***RESOLVED that the meeting move back into Open Council at 6.52pm.***

***(Burgess/Butler) 108***

FOR: Councillors C Burgess, K Butler, A Cameron, A Charry, J Jones, A McGrath and D Rothwell

AGAINST: Nil

The meeting was Closed at 6.53pm.