



## **Local Traffic Management Committee Meeting**

**Wednesday 1 November 2023**

**10.30am**

**Foyer Room**

**209 Comur Street, Yass**

# **LOCAL TRAFFIC MANAGEMENT COMMITTEE**

## **NOTICE OF MEETING**

A meeting of the Local Traffic Management Committee will be held in Foyer Room  
209 Comur Street, Yass, on Wednesday 1 November 2023, commencing at **10.30am**

### **Local Traffic Management Committee Meeting**

## **AGENDA**

**Page No.**

### **Acknowledgement of Country**

Yass Valley Council recognises the Ngunnawal people, the Traditional Custodians of the land, water, and sky. We pay our respects to their Elders past, present and future emerging leaders. We extend our respect to other Aboriginal and Torres Strait Islander people who live in the Yass Valley Local Government Area.

<b>1. Present</b>	<b>10</b>
<b>2. Apologies</b>	<b>10</b>
<b>3. Declarations of Interests</b>	<b>10</b>
<b>4. Public Participation</b>	<b>10</b>
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## **Minutes of the Local Traffic Management Committee Meeting**

**Wednesday 2 August 2023**

10.30am

Council Chambers

209 Comur Street, Yass

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### **Acknowledgement of Country**

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### **1. Present**

Cr Adrian Cameron (Chairperson), Terry Cooper (Manger Engineering Services – YVC), Kim Schultz (TfNSW), Mark Burgess (Rep. Hon Wendy Tuckerman MP), Stephen Pidgeon (NSW Police), Meryl Hinge (RSO Officer – YVC) & Trish Reynolds (YVC Officer - Minutes)

### **2. Apologies**

Nil

### **3. Declarations of Interest:**

Nil

### **4. Public Participation:**

Nil

### **5. Confirmation of Minutes**

#### **RECOMMENDATION**

***That the minutes of the Local Traffic Management Committee Meeting held on 03 May 2023 taken as read and confirmed.***

#### **Follow Up Items from the Minutes of 3 May 2023**

7.2 request for stop or give-way intersections Mulligans Flat Road – *referred to Councils Road Delivery Department to schedule works to install sign and line marking. Follow up with Council's I&A Director of expected timeframe for works.*

7.4 safety improvements intersection of Fifield Lane and Meehan Street Yass – *Local resident have been consulted. Installation of the convex mirrors has been referred to Councils Road Delivery Department to schedule woks.*

8.3 TfNSW Update on Speed Reviews - *TFNSW to provide update at the November 2023 Traffic Management Committee meeting.*

8.4 Load Limit Fitzroy Street Binalong – *follow up with Council's I&A Director.*

8.5 Safety Concerns Marked Tree Road – *gravel re-sheeting has been carried out on the road.*

## **6.0 ITEMS DELEGATED TO COUNCIL**

### **6.1 SAFETY CONCERNS NEW PLAYGROUND RIVERBANK PARK YASS**

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#### **PURPOSE OF REPORT:**

To consider safety concerns raised in relation to the new playground constructed in Riverbank Park Yass. The concerns primarily relate to children interfacing traffic as they enter and exit the playground.

#### **COMMITTEE RECOMMENDATION:**

*That the Committee gives in principle support to :-*

- 1. Council to make a formal application to TfNSW for the playground carpark area to be reviewed as a shared zone area;*
- 2. Council to collect data on traffic and pedestrian numbers in this area & refer this TfNSW to review the road area for a high pedestrian zone, around & underbridge access road;*
- 3. Signage in the area for the bus zone and no stopping to be inspected and modified to ensure compliant for enforcement.*

### **6.2 SAFETY CONCERNS INTERSECTION POLLUX AND HUME STREETS YASS**

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#### **SUMMARY:**

To consider safety concerns raised by a resident about the intersection of Pollux and Hume Streets Yass. The concerns primarily relate to vehicles not slowing down prior to going through the give way signs at the intersection. The resident have requested that the current give way signs be replaced by stop signs.

#### **COMMITTEE DECISION:**

*That the Committee does not support the change of the give way sign to stop sign due to the sight distance not meeting the Australian standards of less than 30 metres.*

### **6.3 SAFETY CONCERNS LAIDLAW STREET YASS**

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#### **PURPOSE OF REPORT:**

To consider safety concerns in Laidlaw Street raised by a resident. The concerns primarily relate to the on street parking, down the crest in the road (Yass Valley Automotive Car Service), blocking safe vision for vehicles exiting their driveway.

#### **COMMITTEE RECOMMENDATION:**

*That the Committee gives in principle support to install a 'NO STOPPING ZONE' as indicated in the report.*

#### 6.4 LATE ITEM – SAFETY CONCERNS INTERSECTION WEST AND SOUTH STREETS

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##### **PURPOSE OF REPORT:**

To consider safety concerns raised by a resident about the intersection of West & South Street Murrumbateman. The primary concern raised by the resident, are vehicles leaving West Street do not slow down nor give way to traffic in South Street.

##### **COMMITTEE DECISION:**

*That the committee not support the replacement of the give way signage with a stop sign due to the sight distance not meeting the Australian standards of less than 30 metres.*

#### 6.5 LATE ITEM – MURRUMBATEMAN FIELD DAYS 2023

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##### **PURPOSE OF REPORT**

To consider the traffic requirements for the Murrumbateman Field Days 2023

##### **COMMITTEE DECISION:**

*That the 2023 Murrumbateman Field Day event and its associated management plans, procedures, plans etc be approved subject to the following conditions:*

- *The event organiser shall supply Council with a copy of their public risk insurance for at least \$20m which notes Yass Valley Council, NSW Police Force and Transport for NSW (TfNSW) as interested parties;*
- *The event organiser shall implement the Temporary Traffic Management Plan (TTMP) prepared by Territory Traffic Engineering dated 4/7/2023;*
- *Event marshals, event participants etc. will at all times obey the provisions of NSW Transport Legislation;*
- *Event organisers, event marshals, parking marshals, event participants etc. shall ensure vehicles entering the site are parked asap to minimise any vehicle back logs and queuing on Murrumbateman Road;*
- *All entrances/exits to the site are to be clearly and prominently marked ;*
- *Event marshals and/or parking marshals shall ensure vehicles entering the site have priority over vehicles exiting the site to minimise queuing;*
- *The event organiser is to arrange for a TfNSW Road Occupancy Licence and Speed Zone Authorisation for the Barton Highway;*
- *The event organiser is to arrange the supply and installation/removal of appropriate signs etc. identified in the TTMP. All personnel involved must be appropriate accredited;*
- *That the event organiser is responsible for public notification of the road closure;*
- *Event organisers, event marshals, volunteers, event participants etc. are to take all possible actions to minimise the effect of the event on the non-event community, throughout the event;*
- *The event organiser is to ensure any local traffic, emergency services vehicles etc can safely and efficiently access/egress any property impacted by the TTMP;*

- *The event organiser must comply with any COVID-19 restrictions current at the time of the event including compliance with Restrictions on Gathering and Movement Public Health Orders, which may require developing and complying with a COVID-19 safety Plan;*
- *Event organisers shall comply with the above conditions and the undertakings in its submission. Failure to comply will immediately void this approval.*

### 7.0 MATTERS FOR INFORMATION AND ADVISE

NIL

### 8.0 MATTERS CONSIDERED BETWEEN MEETINGS

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NIL

### 9.0 COMMITTEE MEMBER UPDATES

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#### PURPOSE OF REPORT

To provide each committee member an opportunity to provide the committee with an update on traffic matters as it relates to their area of responsibility.

#### REPORT

The following updates be provided as provided from:

- NSW Police;
  - Current additional resources have been brought in to undertake a focus on heavy vehicle enforcement.
  - Sutton road anti-social behaviour (eg burnouts and 'dough nuts') is becoming increasingly concerning particularly as some groups are large (eg in excess of 60 participants and over 100 spectators), are very well organised including 'spotters', and last minute changes and arrangements via social media and sites spread over many areas in ACT and surrounding council areas.
- TfNSW;
  - to speak to TfNSW area asset manager if road works might be scheduled in the area, to look at different road material to deter the anti-social behaviour occurring on Sutton Road.
- Council;
  - new financial year, working through the programs for this year.
  - Grant funding has been received for designs of a range of share paths and cycleways.
  - Grant funding received to install two new bus shelters and upgrade 2 existing bus shelters.
  - Council has received approval for its annual active transport program (eg Plan B, Helping Learner Drivers etc)
- Office of Local Member;
  - Locals from Sutton want to address the Council meeting on the 24<sup>th</sup> August 2023 in relation to possible actions to deter the anti-social behaviour occurring on Sutton Road.
- Committee Chairperson



## **Minutes of the Local Traffic Management Committee Meeting held on 2 August 2023**

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Cr Adrian Cameron noted that the following traffic issues have been recently raised with him:

- Burley Griffin Way – Binalong’s main traffic road surface is deteriorating, patching is not working anymore - TfNSW to enquire and report back at next meeting.
- Burley Griffin Way Between Binalong to Harden has no overtaking lanes - TfNSW to enquire and report back at next meeting.
- Mont/Weemilah Streets area – Local Area Traffic Management Scheme (LATM) would be suitable for this, funding for this is needed.
- Rose & North Street Murrumbateman – pedestrian (school children) safety concerns – YVC noted one on the designs, noted above as recently grant funded, includes this intersection for pedestrian safety.

### **Next Meeting**

Wednesday 1 November 2023, at 10.30am in Council Chambers - Foyer Room 209 Comur Street, Yass

The meeting closed at 12:04p.m.

**AGENDA**

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**Acknowledgement of Country**

Yass Valley Council recognises the Ngunnawal people, the Traditional Custodians of the land, water, and sky. We pay our respect to their Elders past, present and future emerging leaders. We extend our respect to other Aboriginal and Torres Strait Islander people who live in the Yass Valley Local Government Area.

**1.0 Present**

**2.0 Apologies**

**3.0 Declaration of Interest**

**4.0 Public Participation**

Nil

**5.0 Confirmation of Minutes**

That the minutes of the Local Traffic Committee meeting held on 2<sup>nd</sup> August 2023 be endorsed.

**RECOMMENDATION**

That the minutes of the Local Traffic Committee meeting held on 2<sup>nd</sup> August 2023 be endorsed.

**6.0 MATTERS ARISING FROM MINUTES****6.1 UPDATE ON ITEMS RAISED AT THE AUGUST 2023 LTC MEETING****PURPOSE OF REPORT**

To report to the committee feedback from matters discussed at the August 2023 LTC meeting

The following table provides details of matters raised at the August 2023 LTC and provides an opportunity for the responsible committee member to provide any feedback on the matters.

Minute Ref.	Minute Description	Action	Member Rep.
6.1	Safety concerns new playground Riverbank Park	Application to TfNSW for carpark as shared zone	Council
		Collection of traffic and pedestrian numbers and referral to TfNSW for high pedestrian zone	Council
		Review of bus zone signs	Council
6.3	Safety concerns Laidlaw Street	Install 'no stopping zone'	Council
9.0	Member Update	Burley Griffin Way pavement deterioration	TfNSW
		Burley Griffin Way safety including (Binalong to Harden) no overtaking lanes, no stopping areas for heavy vehicles, speed cameras	TfNSW
		Mont/Weemilah Streets - LATM	Council
		Rose/North Street intersection – pedestrian safety	Council
		Safety concerns (burnouts, speed and heavy vehicles) Sutton Road and Mulligans Flat Road	Local Member
		Options to deter burnouts	TfNSW
		South Street speed humps	Council

**RECOMMENDATION**

*That: the information and updates be noted*

**FINANCIAL IMPLICATIONS**

*Nil as result of this report*

**ATTACHMENTS:** Nil



3. The event organiser is responsible for directly notifying all residents that may be affected by the approved events as soon as possible, particularly any residents located in the road closure area;
4. Event marshals, event participants etc. will at all times obey the provisions of NSW Transport Legislation;
5. The event organiser is to arrange the supply and installation/removal of appropriate signs etc. identified in the TGS. All personnel involved must be appropriately accredited;
6. The event organiser is to ensure any local traffic, emergency services vehicles etc can safely and efficiently access/egress any property impacted by the TMP and TGS
7. The event organiser is to encourage local attendees to walk to the event, if possible, or to park well away from Dickinson Street, albeit not on Burley Griffin Way, to minimise vehicles using Dickinson Street;
8. Event organisers, event marshals, volunteers, event participants etc. are to take all possible actions to minimise the effect of the event on the non-event community, throughout the event. This is to include ensuring vehicles are parked as efficiently as possible to minimise any vehicle turning delays on Queen Street (Burley Griffin Way);
9. Event organisers shall comply with the above conditions and the undertakings in its submission. Failure to comply will immediately void this approval.

#### **OPERATIONAL PLAN AND BUDGET IMPLICATIONS**

*All costs associated with Council's support will be funded within existing budget allocations.*

#### **RECOMENDATION**

*That: the information be noted*

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**ATTACHMENTS:**    Nil

## 8.2 2023 REMEMBRANCE DAY CEREMONY

### PURPOSE OF REPORT

To report to the committee an event approved between LTC meetings.

### REPORT

Council has received a request from the Yass RSL Sub-Branch to hold the 2023 Remembrance Day Ceremony on Saturday 11 November 2023. This years' event will also include a part road closure of Comur Street from Meehan to Rossi Street between 10.45am and 11.30am. Refer Traffic Guidance Scheme below.



This request was referred to TfNSW and NSW Police and the following approval was subsequently issued.

That the 2023 Remembrance Day Service event and associated road closure be approved subject to the following conditions:

1. The organiser is to supply Council with a copy of the current Public Liability Insurance for the event with a minimum \$20,000,000 indemnity. Transport for NSW, NSW Police and Yass Valley Council are to be identified on the insurance document as "interested parties" or equivalent;
2. The event organiser develop and implement a Traffic Management Plan (TMP) and associated Traffic Guidance Scheme (TSG);
3. The event organiser is responsible for directly notifying businesses etc located in Comur Street from Meehan Street to Rossi Street of the approved closure as soon as possible;
4. The event organiser is responsible for informing the normal road users that may be affected by the approved closure as soon as possible;
5. That the event organiser is responsible for public notification of the road closure;
6. Event marshals, event participants etc. will at all times obey the provisions of NSW Transport Legislation;
7. The event organiser is to arrange the supply and installation/removal of appropriate signs etc. identified in the TMP and associated TGS. All personnel involved must be appropriate accredited;
8. The event organiser is to ensure any local traffic, emergency services vehicles etc can safely and efficiently access/egress any property impacted by the TMP and associated TGS;

9. Event organisers, event marshals, volunteers, event participants etc. are to take all possible actions to minimise the effect of the event on the non-event community, throughout the event;
10. Event organisers shall comply with the above conditions and the undertakings in its submission. Failure to comply will immediately void this approval.

#### **OPERATIONAL PLAN AND BUDGET IMPLICATIONS**

All costs associated with Council's support will be funded within existing budget allocations.

#### **RECOMMENDATION**

*That: the information be noted*

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**ATTACHMENTS:**    Nil



## 9.0 ITEMS DELEGATED TO COUNCIL

### 9.1 2023 YASS CHRISTMAS PARADE EVENT

#### PURPOSE OF REPORT

To consider a request to hold the 2023 Yass Christmas Parade event.

#### REPORT

Council has received a request to hold the 2023 Yass Christmas Parade on Thursday 14<sup>th</sup> December 2023. As in 2022 the event will require the following closures on the day:

- Comur Street from Lead to Rossi Streets between 4.30pm to 8.00pm
- Crago Street carpark between 7.00am to 8.00pm

Refer Traffic Guidance Scheme below.



It is noted that the road closure of Comur Street will occur later than last year to avoid disruption to the school bus services.

Subject to the support of the committee the following approval will be recommended to Council.

That the 2023 Yass Christmas Parade be approved subject to the following conditions:

1. The organiser is to supply Council with a copy of the current Public Liability Insurance for the event with a minimum \$20,000,000 indemnity. Transport for NSW, NSW Police and Yass Valley Council are to be identified on the insurance document as "interested parties" or equivalent;
2. The event organiser develop and implement a Traffic Management Plan (TMP) and associated Traffic Guidance Scheme (TSG);
3. The event organiser provide Council with a Risk Management Plan for the event;



4. The event organiser is responsible for directly notifying all residents that may be affected by the approved events as soon as possible;
5. The event organiser is responsible for placing signs in the Crago Street carpark advising of the closure of the carpark;
6. The event organiser is responsible for directly notifying all commercial premises etc in Comur Street from Polding Street to the Yass River advising of the road closure of Comur Street;
7. The event organiser is responsible for directly notifying all school bus operators of the road closure of Comur Street as soon as possible;
8. That the event organiser is responsible for public notification of the road closure;
9. Event marshals, event participants etc. will at all times obey the provisions of NSW Transport Legislation;
10. The event organiser is to arrange the supply and installation/removal of appropriate signs etc. identified in the TMP and associated TGS. All personnel involved must be appropriate accredited;
11. The event organiser is to ensure any local traffic, emergency services vehicles etc can safely and efficiently access/egress any property impacted by the TMP and associated TGS;
12. Event organisers, event marshals, volunteers, event participants etc. are to take all possible actions to minimise the effect of the event on the non-event community, throughout the event;
13. Event organisers shall comply with the above conditions and the undertakings in its submission. Failure to comply will immediately void this approval.

No information could be found or provided on the identity of any specific group involved etc.

#### **OPERATIONAL PLAN AND BUDGET IMPLICATIONS**

Nil as a result of this report.

#### **RECOMMENDATION**

*That: the Committee provide comment in relation to support of the 2023 Yass Christmas Parade event.*

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**ATTACHMENTS:** Nil

## 10. COMMITTEE MEMBER UPDATES

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### PURPOSE OF REPORT

To provide each committee member an opportunity to provide the committee with an update on traffic matters as it relates to their area of responsibility.

### REPORT

The following updates be provided as provided from:

- NSW Police;
- TfNSW;
- Council;
- Office of Local Member.

### OPERATIONAL PLAN AND BUDGET IMPLICATIONS

Nil as a result of this report.

### RECOMMENDATION

That the information be noted.

## 11. 2024 LOCAL TRAFFIC COMMITTEE MEETING DATES

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### PURPOSE OF REPORT

To set the LTC committee meeting dates for 2024.

### REPORT

It is proposed that the LTC meetings for 2024 be set at 10.30am on the first Wednesday of February, May, August and November.

### OPERATIONAL PLAN AND BUDGET IMPLICATIONS

Nil as a result of this report.

### RECOMMENDATION

That the 2024 LTC meeting dates be set as follows:

- 7 February
- 1 May
- 7 August
- 6 November

Meeting Closed:

### NEXT MEETING—

To be determined – refer Item 11 on Agenda

**ATTACHMENTS:** Nil