



# **Minutes of the Murrumbateman Playground Project Committee**

**Monday 16 October 2023**

5.00pm

Function Room, Murrumbateman Country Inn

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**Present**

Crs K Butler, J Jones and M Reid, A Caston, S Helm and H Rosser

**Also Present**

J Rogers – Director Planning & Environment, P Harvey – Manager Recreational Assets and M Cooke – Senior Parks Projects Officer Recreational Assets

**1. Apologies**

Nil

**2. Declarations of Interest**

Cr Jones advised that she has children participating in Scouts and Dazzle Dance both in Murrumbateman.

**3. Confirmation of Minutes**

Nil – first meeting of Committee

**4. Staff Reports**

**4.1 ELECTION OF A CHAIR**

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**SUMMARY**

To provide a framework for the election of the Committee Executive. Under Council's *Guidelines for Advisory Committees and Committees of Council (March 2023)* a Councillor is the Chair of the Committee.

**COMMITTEE DECISION**

***That the Councillor Jones be elected as Chair of the Murrumbateman Playground Project Committee.***

***(Reid/Butler)***

**4.2 CODE OF CONDUCT, COMMITTEE GUIDELINES & MEDIA POLICIES**

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**SUMMARY**

A presentation will be given to Committee Members on the operation of the Committee.

**COMMITTEE DECISION**

***That the presentation on Code of Conduct, Committee Guidelines, Terms of Reference and Media Policies be noted.***

***(Butler/Reid)***

### 4.3 MURRUMBATEMAN PLAYGROUND REQUEST FOR QUOTE

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#### SUMMARY

To present a report on the request for quotation for the establishment of an all abilities playground in Murrumbateman.

#### Notes from Discussion

- Consultancy work as detailed in the report is funded by the General Fund
- Investing in Our Communities Program grant – if successful must be expended by 31 December 2026
- Discussion around how the project will run and interaction between the consultant and this Committee
- Timeline – aiming to have a consultant selected and a project inception meeting with the Committee by end of 2023
- Previous community consultation surveys etc to be provided to consultant
- Include sustainability options for playground in design requirements
- Group chat through Teams to be established for communication purposes

#### COMMITTEE DECISION

*That the report on the request for quotation for the establishment of an all abilities playground in Murrumbateman be noted.*

*(Reid/Butler)*

### 5. Next Meeting

Date of next meeting to be advised.

The meeting closed at 6.20pm