



Yass Soldiers Memorial Hall Advisory Committee Meeting

**Thursday 14 September 2023
4.00pm
Council Chambers
209 Comur Street, Yass**

YASS SOLDIERS MEMORIAL HALL ADVISORY COMMITTEE

NOTICE OF MEETING

A meeting of the Yass Soldiers Memorial Hall Advisory Committee will be held in Council Chambers, 209 Comur Street, Yass, on Thursday 14 September 2023, commencing at **4.00pm**

AGENDA

Page No.

Acknowledgement of Country

Yass Valley Council recognises the Ngunnawal people, the Traditional Custodians of the land, water, and sky. We pay our respect to their Elders past, present and future emerging leaders. We extend our respect to other Aboriginal and Torres Strait Islander people who live in the Yass Valley Local Government Area.

1. Apologies

2. Declarations of Interests

3. Confirmation of Minutes

Minutes of Yass Soldiers Memorial Hall Advisory Committee Meeting held on 1 June 2023

4. Staff Reports

4.1 Yass Soldier's Memorial Hall - CWMF 2022/2023 Round 2 - Grant Awarded7

4.2 Yass Soldier's Memorial Hall - Update on Maintenance Work.8

5. Next Meeting

Committee Members: Crs Abbey, Turner & Pothan, Yass RSL, A Hennell, J Davidson (C Mongan Alt), J Scanes, S Jitts, A McCarthy



Minutes of the Yass Soldiers Memorial Hall Advisory Committee Meeting

Thursday 1 June 2023
4.00pm
Council Chambers
209 Comur Street, Yass

**Minutes of the Yass Soldiers Memorial Hall Advisory Committee Meeting
held on 1 June 2023**

Table of Contents

- 1. Apologies 2**
- 2. Declarations of Interest..... 2**
- 3. Confirmation of Minutes 2**
- 4. Staff Reports..... 2**
- 4.1 Yass Soldier's Memorial Hall - Update on Maintenance Work2
- 6. Next Meeting..... 3**

**Minutes of the Yass Soldiers Memorial Hall Advisory Committee Meeting
held on 1 June 2023**

Present

Cr Turner (Chair), Cr Abbey, A Charry, A Hennell, A McCarthy, J Scanes,

Also Present

Cr Cameron, T.Stevens – YVC

Acknowledgement of Country

1. Apologies

Cr Pothan, J Davidson, L Hagerty, C Mongan (Alt), S Jitts

2. Declarations of Interest

3. Confirmation of Minutes

COMMITTEE DECISION

That the minutes of the Yass Soldiers Memorial Hall Advisory Committee Meeting held on 09 February 2023 be taken as read and confirmed.

The Committee noted that the previous minutes did not refer to the attendance by members of the public, the significance of the meeting with regards to roof repairs and the requirement to move the archives with short notice, and the separate matter of use of the front rooms by Yass RSL Sub Branch

4. Sustainability Advisory Committee

Cr Cameron , Chair provided a verbal report on the committees charter. He provided updates on the following initiatives which the committee are currently advocating:

- The Sustainable Policy currently on exhibition other points
- FOGO
- Electric Vehicles

5. Staff Reports

5.1 YASS SOLDIER'S MEMORIAL HALL - UPDATE ON MAINTENANCE WORK.

SUMMARY

To present an update on the maintenance priorities of the Yass Soldier's Memorial Hall.

RECOMMENDATION

That the updated works maintenance report be received and noted by the committee.

**Minutes of the Yass Soldiers Memorial Hall Advisory Committee Meeting
held on 1 June 2023**

The following questions were permitted by the chair:

Cr Cameron asked the following questions on behalf of absent committee member Judith Davidson.

Q1. Was \$28,000 of Hall upgrade money spent renovating the 2 front rooms for the prospective tenants?

Reply: No upgrade funding was spent on the 2 front rooms.

Any upgrade & fit out to both spaces were undertaken at the expense of the tenant.

Q2. Building upstairs was said to be unsafe when Archives moved. Has money been utilised to fix the unsafe nature of the first floor.

Reply: An allocation has been included in the priorities for further funding requirements for the Yass Soldiers Memorial Hall (see staff report to this meeting). No funding has been allocated at this stage.

6. Next Meeting

Thursday 14 September 2023, at 4.00pm in Council Chambers, 209 Comur Street, Yass

The meeting closed at <4:55 p.m.>

4.1 YASS SOLDIER'S MEMORIAL HALL - CWMF 2022/2023 ROUND 2 - GRANT AWARDED

SUMMARY

In June 2023, The Hon David Harris MP, Minister for Veterans, notified Council that it had been successful in its application for a \$10,000 (ex GST) grant under the NSW Government's Community War Memorials Fund. This grant is to support work to maintain the Yass Soldier's Memorial Hall foyer, specifically in restoring the three main doors and ticket sign.

RECOMMENDATION

That the report be noted.

FINANCIAL IMPLICATIONS

Funding is included in the 1st quarter of the 2023/2024 Operational Plan.

POLICY & LEGISLATION

Local Government Act 1993

REPORT

Council was successful in receiving \$10,000 (ex GST) funding through the NSW Office for Veterans Affairs 'Community War Memorials – 2022/2023 Round 2' grant, to assist with the restoration of the 3 sets of aluminium and glass double doors at the entry to the Yass Soldier's Memorial Hall and the aluminium original 'ticket' sign over the ticket booth inside the foyer.

Gillian Mitchell from Conservation Works Pty Ltd in Hall, ACT has been engaged to complete the conservation work which is due to start in October 2023. Gillian was the conservationist who undertook previous restoration work on the marble and aluminium honour roll boards. The conservation work will involve returning the door mechanisms to working order, followed by a detailed surface clean of the aluminium frames including corrosion control, mechanical polishing, and protective surface coating. The door handles will have the laminate replaced, new metal trim installed, and the gold paint lettering touched up. The aluminium ticket sign will be cleaned, removing paint splatters and polished.

The restoration of the front entry doors and ticket sign will complete the conservation work already carried out in the Shrine area, bringing the main entry into the Memorial Hall back to life.

ATTACHMENTS: Nil

4.2 YASS SOLDIER'S MEMORIAL HALL - UPDATE ON MAINTENANCE WORK.

SUMMARY

To present an update on the maintenance priorities of the Yass Soldier's Memorial Hall.

RECOMMENDATION

That the updated works maintenance report be received and noted by the committee.

FINANCIAL IMPLICATIONS

Funding has been allocated from the Local Loads and Community Infrastructure Grant – Phase 4 to the value of \$510,000 to fund works.

POLICY & LEGISLATION

Local Government Act 1993.

REPORT

1. Update on Current and Future Maintenance Works

Advising the committee of Councils resolution number 41, Council meeting of 23 March 2023, to allocate \$510,000 funding towards the following priority works at the Yass Soldier's Memorial Hall.

Resolved that:

- *Yass Memorial Hall – Stage 2 of upgrade and drainage works - \$450,000*
- *Yass Memorial Hall - Floor subsidence works - \$60,000*

Council has received confirmation of funding in line with LRCI Phase 4, the allocation includes \$510,000 complete stage 2 of the roof re-sheeting program which included the replacement of the roof over the hall stage, library and library storage room and the covered walkway, drainage repairs under and around the building and footings stabilisation due to water damage.

Tender Documents for Stage 2 Roof repairs and drainage repairs will be advertised as soon as possible and a further tender report will be prepared and presented to a future council meeting for Council resolution.

Update on Stage 1 Roof Re-Sheeting Work

Works on stage 1 roof re-sheeting has been held up due to winter weather conditions also the contractor difficulties in supplying skilled workers to complete the job.

There have been several structural repair challenges to date. In discussions with the contractor this week confirmed work will recommence to complete stage 1 roof re-sheeting from 19 September 2023. It is anticipated that stage 1 will be completed within 3 – 4 weeks not that weather allows for longer working days.

The priorities and current status are as follows:

Item	Status	
Stage upgrade and painting	No funding available at this stage	
Works identified in dilapidation report	Further significant electrical work to be funded separately.	
Renovate two front rooms to bring up to standard	Most of the \$50,000 allocated to Hall upgrades. \$22,000 of funds to be transferred to stage 1 roof repairs	Completed Leases in effect from February 2023.
Aesthetic repairs to window frames and glass replacement	Additional funding required to undertake this work possible further grant funding application.	
Electrical	\$145,000 Unfunded as per consultant's Report	
Asbestos Removal	\$65,000 Unfunded as per consultant report	
Fire Safety & Compliance interior safety upgrades	\$180,000 Unfunded	
Plastering & Painting repairs interior & Exterior	\$100,000 Unfunded	
Fr Balcony Waterproofing and safety	\$15,000	
Timber flooring repairs main hall	\$30,000 Unfunded	
Foyer upgrade: Upgrade LED lighting Ceiling repairs & paint Walls painted Tessellated floor professionally cleaned Marble, aluminium & bronze honour rolls professionally restored	Grants funds from Saluting Their Service Commemoration program and Community War Memorials Fund totalling \$18,300 plus Council funds and labour to the value of \$7,480 have been expended. Total spent on upgrade of Shrine area - \$25,780	Completed Nov 2022
	RCD have been upgraded.	Completed
Renovate two front rooms to bring up to standard	Most of the \$50,000 allocated to Hall upgrades. \$22,000 of funds to be transferred to stage 1 roof repairs	Completed Lease commenced February 2023.

Item	Status	
Stage 2 Roof Repair & Resheeting Works	\$510,000	LRCI phase 4 funding approved
Floor Subsidence & Drainage works	\$60,000	LRCI phase 4 funding approved

ATTACHMENTS: Nil