



Yass Soldiers Memorial Hall Committee Meeting

**Thursday 11 August 2022
3.00pm**

Site Tour – Yass Soldiers Memorial Hall

**Committee Meeting
Council Chambers
209 Comur Street, Yass**

Committee Members: Crs Abbey, Turner & Pothan, S Neuhaus (N Turner Alt), A Hennell, J Davidson (C Mongan Alt), J Scanes, S Jitts, A McCarthy

YASS SOLDIERS MEMORIAL HALL ADVISORY COMMITTEE

NOTICE OF MEETING

A meeting of the Yass Soldiers Memorial Hall Advisory Committee will be held in Council Chambers 209 Comur Street, Yass, on Thursday 11 August 2022, commencing at **3.00pm**

AGENDA

Page No.

Acknowledgement of Country

I acknowledge that we are meeting on the ancestral land of the Ngunnawal people. I recognise the Ngunnawal as the traditional custodians and pay respect to the Elders of the community and their descendants.

1. Apologies

2. Declarations of Interests

3. Confirmation of Minutes

Minutes of Yass Soldiers Memorial Hall Committee Meeting held on 14 July 2022

4. Staff Reports

4.1 Election of a Chair7

5. Council Staff Report on 2022/2023 Budgeted Maintenance

6. Strategic Projects & Priorities Discussion

7. Next Meeting



Minutes of the Yass Soldiers Memorial Hall Committee Meeting

Thursday 14 July 2022

3.00pm

Council Chambers

209 Comur Street, Yass

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Minutes of the Yass Soldiers Memorial Hall Committee Meeting held on 14 July 2022

Present

Cr Pothan (arrived 3.20pm) J Davidson, S Jitts, S Neuhaus (via Teams), A Hennell (via Teams) and A McCarthy (via Teams),

1. Apologies

Cr Abbey, Cr Turner and J Scanes

2. Declarations of Interest

Nil

3. Confirmation of Minutes

COMMITTEE DECISION

That the minutes of the Yass Soldiers Memorial Hall Committee Meeting held on 07 October 2021, be taken as read and confirmed.

McCarthy/Neuhaus

4. Staff Reports

4.1 ELECTION OF A CHAIR

SUMMARY

To provide a framework for the election of the Committee Executive. Under Council's *Guidelines for Advisory Committees and Committees of Council (May 2022)* a Councillor is the Chair of the Committee.

COMMITTEE DECISION

That the election of a chair be deferred until the next meeting

Jitts/Hennell

4.2 CODE OF CONDUCT, COMMITTEE GUIDELINES & MEDIA POLICIES

SUMMARY

A presentation will be given to Committee Members on:

- Council's Code of Conduct
- Guidelines for Advisory Committees & Committees of Council
- Communication with the Media Policy
- Social Media Policy

COMMITTEE DECISION

That the presentation on Code of Conduct, Committee Guidelines and Media Policies be noted.

Pothan/Davidson

4.3 MEETING DATES & TIMES

SUMMARY

To suggest meeting times and dates for future meetings.

COMMITTEE DECISION

That the Yass Soldiers Memorial Hall Committee be held on the second Thursday in the first month of each quarter commencing at 3pm.

Davidson/Neuhaus

4.4 STRATEGIC PROJECTS & PRIORITIES

SUMMARY

To facilitate a discussion on the priorities for the Committee having regard to the Community Strategic Plan, Delivery Program and Operational Plan and other key documents.

COMMITTEE DECISION

That a meeting be held within a month to discuss the development of a strategic direction and priority projects for the Memorial Hall.

Hennell/Pothan

5. Next Meeting

Thursday 11 August 2022, at 3.00pm in Council Chambers
209 Comur Street, Yass

The meeting closed at 4.07pm

4.1 ELECTION OF A CHAIR

SUMMARY

To provide a framework for the election of the Committee Executive. Under Council's *Guidelines for Advisory Committees and Committees of Council (May 2022)* a Councillor is the Chair of the Committee.

RECOMMENDATION

That Councillor Pothan/Abbey/Turner be elected as the Chair of the Yass Soldiers Memorial Hall Committee.

FINANCIAL IMPLICATIONS

Nil

POLICY & LEGISLATION

- *Guidelines for Advisory Committees and Committees of Council (May 2022)*

REPORT

Under Clause 3.6 Council's *Guidelines for Advisory Committees and Committees of Council (May 2022)* Council must resolve to appoint a Councillor as the Chair.

One of the Council representatives, Councillors Pothan, Cameron or Turner, will need to be elected as Chair for the Committee.

ATTACHMENTS: Nil