



Sustainability Advisory Committee

**Thursday 16 June 2022
6.00pm
Council Chambers
209 Comur Street, Yass**

SUSTAINABILITY ADVISORY COMMITTEE

NOTICE OF MEETING

A meeting of the Sustainability Advisory Committee will be held in Council Chambers 209 Comur Street, Yass, on Thursday 16 June 2022, commencing at **6.00pm**

AGENDA

Page No.

Acknowledgement of Country

- 1. Apologies**
- 2. Declaration of Conflict of Interest**
- 3. Confirmation of Minutes**
- 4. Staff Reports**
 - 5.1 Election of a Chair3
 - 5.2 Code of Conduct, Committee Guidelines & Media Policies.....4
 - 5.3 Meeting Dates & Times.....5
 - 5.4 Strategic Projects & Priorities6
- 5. Next Meeting**

Close of Meeting Time

Committee Members: Cr A Cameron, J Connelly, P Davidson, A Wardle, A Elvin, N Elliott, L McAlary, C Nelson, S Ecker, A Tewes

5.1 ELECTION OF A CHAIR

SUMMARY

To provide a framework for the election of the Committee Executive. Under Council's *Guidelines for Advisory Committees and Committees of Council (May 2022)* a Councillor is the Chair of the Committee. For the Sustainability Advisory Committee Council has only made one Councillor appointment i.e. Cr Adrian Cameron. Cr Cameron is therefore the Chair.

COMMITTEE DECISION

That the Committee note Cr Adrian Cameron is the Chair of the Sustainability Advisory Committee.

FINANCIAL IMPLICATIONS

Nil

POLICY & LEGISLATION

- *Guidelines for Advisory Committees and Committees of Council (May 2022)*

REPORT

Under Clause 3.6 Council's *Guidelines for Advisory Committees and Committees of Council (May 2022)* (**Attachment A**) Council must resolve to appoint a Councillor as the Chair.

For the Sustainability Advisory Committee there is only once Councillor nominee i.e. Cr Adrian Cameron. Consequently, Cr Cameron is the Chair for the Committee.

ATTACHMENTS: A. *Guidelines for Advisory Committees and Committees of Council (Under Separate Cover)* [⇒](#)

5.2 CODE OF CONDUCT, COMMITTEE GUIDELINES & MEDIA POLICIES

SUMMARY

A presentation will be given to Committee Members on:

- Council's Code of Conduct
- Guidelines for Advisory Committees & Committees of Council
- Communication with the Media Policy
- Social Media Policy

COMMITTEE DECISION

That the presentation on Code of Conduct, Committee Guidelines and Media Policies be noted.

FINANCIAL IMPLICATIONS

Nil

POLICY & LEGISLATION

- Council's Code of Conduct
- Guidelines for Advisory Committees & Committees of Council
- Communication with the Media Policy
- Social Media Policy

REPORT

A presentation will be given to Committee Members on:

- Council's Code of Conduct
- Guidelines for Advisory Committees & Committees of Council
- Communication with the Media Policy
- Social Media Policy

- ATTACHMENTS:**
- A. Code of Conduct (*Under Separate Cover*) [⇒](#)
 - B. Code of Conduct Procedures (*Under Separate Cover*) [⇒](#)
 - C. Guidelines for Advisory Committee & Committees of Council (*Under Separate Cover*) [⇒](#)
 - D. Communication with the Media Policy (*Under Separate Cover*) [⇒](#)
 - E. Social Media Policy (*Under Separate Cover*) [⇒](#)

5.3 MEETING DATES & TIMES

SUMMARY

To suggest meeting times and dates for future meetings.

COMMITTEE DECISION

That the Sustainability Advisory Committee be held on the third Thursday in the first month of each quarter commencing at 6pm.

FINANCIAL IMPLICATIONS

Nil

POLICY & LEGISLATION

- *Committee Standard Constitution & Instrument of Delegation*

REPORT

The terms of reference for the Committee provide for quarterly meetings.

It is proposed that the Committee meet on the third Thursday of the first month of the quarter.

The following is a proposed calendar for 2022 and 2023.

- Thursday 16 June 2022
- Thursday 15 September 2022
- Thursday 15 December 2022
- Thursday 16 March 2023
- Thursday 15 June 2023
- Thursday 21 September 2033
- Thursday 21 December 2023

It is proposed that the meetings commence at 6pm.

Agendas will be issued on the Thursday prior to the meeting.

Items for inclusion in the Agenda need to be with the Council Officer assigned to the Committee or Shirree Garland 10 days prior to issue of the Agenda.

ATTACHMENTS: Nil

5.4 STRATEGIC PROJECTS & PRIORITIES

SUMMARY

To facilitate a discussion on the priorities for the Committee having regard to the Community Strategic Plan, Delivery Program and Operational Plan and other key documents.

RECOMMENDATION

That a strategic direction and priority projects be developed by the Committee.

FINANCIAL IMPLICATIONS

Nil

POLICY & LEGISLATION

- Regional Community Strategic Plan
- Delivery Program
- Operational Plan
- Environmental Sustainability Policy
- Renewable Energy Policy
- Waste Management Policy

REPORT

The following items are enclosed separately to assist with the general discussion toward developing the strategic direction and priority projects to be undertaken:

- Yass Valley Community Strategic Plan 2042
- Delivery Program 2022-2026
- 2022-23 Operational Plan and Long Term Financial Plan Assumptions
- Environmental Sustainability Policy
- Renewable Energy Policy
- Waste Management Policy

ATTACHMENTS:

- A. Draft Community Strategy Plan (*Under Separate Cover*) ⇨
- B. Delivery Program 2022-2026 (*Under Separate Cover*) ⇨
- C. Operational Plan and Long Term Financial Plan Assumptions (*Under Separate Cover*) ⇨
- D. Environmental Sustainability Policy (*Under Separate Cover*) ⇨
- E. Renewable Energy Policy (*Under Separate Cover*) ⇨
- F. Waste Management Policy (*Under Separate Cover*)