



## **Extraordinary Meeting of Council**

**Thursday 27 January 2022**

**4.00pm**

**Council Chambers**

**209 Comur Street, Yass**

**PRAYER:**

**All Stand:**

**Mayor:** *Let us be still and remember the presence of God. As we commence our meeting let us together pray for guidance and help.*

**All say together:**

*Almighty God, we ask your blessing upon this Council.*

*Direct and prosper our deliberations to the true welfare of Australia and the people of Yass Valley Amen.*

**February 2022**

**Thursday 24th**

**4.00pm**

**Ordinary Meeting of Council**

# Extraordinary Meeting of Council

## AGENDA

### Open Forum

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- 1. Apologies**
- 2. Declaration of Pecuniary Interests/Special Disclosures**
- 3. Reports to Council**
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  - 3.2 Procurement Evaluation Report - Supply and Delivery of Truck Mounted Road Repair Unit .....6
  - 3.3 Procurement Evaluation Report - Supply and Delivery of Two Backhoe Loaders .....8
  - 3.4 Tender Evaluation - Yass Water Treatment Plant Stage 1 Upgrade: Electrical and Mechanical Works.....10
  - 3.5 Tender Evaluation - Yass Water Treatment Plant Stage 1 Upgrade: Civil and Building Works ..... 12
- 4. Confidential Matters .....14**

The following matters are classified as CONFIDENTIAL and will be considered in the Closed Meeting of Council in accordance with Section 10A(2) as they deal with commercial, personnel and legal matters:

  - 4.1 Procurement Evaluation Report - Request for Quotation - Financing of new Commercial Waste Collection Vehicle .....14
  - 4.2 Procurement Evaluation Report - Supply and Delivery of Truck Mounted Road Repair Unit .....14
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  - 4.4 Tender Evaluation - Yass Water Treatment Plant Stage 1 Upgrade: Electrical and Mechanical Works.....14
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### Close of Meeting Time

**Chris Berry**  
**GENERAL MANAGER**

### 3.1 PROCUREMENT EVALUATION REPORT - REQUEST FOR QUOTATION - FINANCING OF NEW COMMERCIAL WASTE COLLECTION VEHICLE

#### SUMMARY

This report seeks approval for the financing option for the purchase of the new Commercial Waste Collection vehicle.

#### RECOMMENDATION

*This item be classified CONFIDENTIAL in accordance with Section 10A(2)(di) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*

#### FINANCIAL IMPLICATIONS

Funding for this procurement is available by either annual operating lease payments budgeted for in the 2021/22 Operational Plan or outright capital purchase from Waste Reserves and repaid over a five year period.

#### POLICY & LEGISLATION

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Procurement Policy

#### REPORT

##### 1. Background

Council previously financed purchases of its 14T Commercial Waste Collection vehicle through a non-maintained operating lease for Commercial waste collection obligations within the Yass Valley.

In October 2021 Council determined to purchase a new Commercial Waste Collection vehicle under Contract YVC – IA – 14 - 2021 and that a future report be provided to determine the best funding model once the vehicle is due for delivery. The latest estimation for delivery from the supplier is March-April 2022.

##### 2. Quotes

Quotes were called from pre-qualified Suppliers on the Procurement Australasia Ltd platform under Contract – Fleet Services and Consumables 2206/0221 on 22 September 2021 and closed on 8 October 2021. Six offers were received from the following organisations:

Organisation	Address	Contract Number
Toyota Fleet Management	207 Pacific Highway, ST LEONARDS NSW 2065	2206/0221
ORIX Australia	Ground Floor, 1 Eden Park Drive, MACQUARIE PARK NSW 2113	2206/0221
Summit Auto Lease Australia Pty Ltd	Unit 7, 38-46 South St, RYDALMERE NSW 2116	2206/0221
Vestone Capital	GPO Box 2635, SYDNEY NSW 2001	2206/0221
Custom Service Leasing Pty Ltd	32 Phillip St, PARRAMATTA NSW 2150	2206/0221
Smartfleet Pty Ltd	Level 8, 550 Bourke St MELBOURNE VIC 3000	2206/0221

A report on the evaluation of the quotes and comparison for outright purchase is included in the Closed Session of this meeting for consideration.

**STRATEGIC DIRECTION**

Key Pillar	4.	Our Infrastructure
CSP Strategy	IN6 -	Implement safe, accessible, and efficient management and recycling options for general waste, green waste, and sewage
Delivery Program Action	IN6.2 -	Provide an efficient and sustainable waste service
Operational Plan Activity	IN6.2.1 -	Operation of domestic and commercial waste collection

**ATTACHMENTS:** Nil

### 3.2 PROCUREMENT EVALUATION REPORT - SUPPLY AND DELIVERY OF TRUCK MOUNTED ROAD REPAIR UNIT

#### SUMMARY

This report seeks approval for the recent Request for Quotation for Contract YVC - IA - 39 – 2021, Supply and Delivery of a Truck Mounted Road Repair Unit (Patching Truck).

#### RECOMMENDATION

*This item be classified CONFIDENTIAL in accordance with Section 10A(2)(di) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*

#### FINANCIAL IMPLICATIONS

Purchase of this vehicle is included in the 2021/2022 Plant Replacement Schedule, additional funding will be required from the Plant Reserve to accommodate this purchase.

#### POLICY & LEGISLATION

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Procurement Policy

#### REPORT

##### 1. Background

The existing Truck mounted Road Repair Unit P/N 255, has been identified as per the 10 year Fleet Replacement Plan to be replaced during the 2021/2022 Financial Year.

This particular item was purchased second hand from the supplier in 2016 and has served its purpose well during its time and has now reached the end of its useful economical life. However the *Truck mounted Road Repair Unit* is an important strategic item of council's fleet, downtime needs to be minimised and its utilisation is critical in maintaining Council's sealed road network.

##### 2. Quotations

The Request for Quotations (RFQ) was advertised to pre-approved Suppliers on the Vendorpanel platform using the established Local Government Procurement Contract(s) for Specialised Trucks and Bodies (NPN1.15) and Trucks for Local Government (Aust) (NPN04-13) on 13 October 2021, with a due date for quotations by 5pm 8 November 2021, organisations are listed below:

Organisation	Address
Ausroad Systems Pty Ltd	3A/147 Boniface St, Archerfield QLD 4108
Hino Motor Sales Australia Pty Ltd	223-225 Berkeley Road, Unanderra NSW 2526
Paveline International Pty Ltd	8 Resolution Dr, Caringbah NSW 2229
Isuzu Australia Limited	66 Foundation Rd, Truganina, VIC 3029

A report on the quote evaluation is included in the Closed Session of this meeting for consideration.

**STRATEGIC DIRECTION**

- Key Pillar 4. Our Infrastructure
- CSP Strategy IN3 - Maintain and improve road infrastructure and connectivity
- Delivery Program Action IN3.1 - Deliver transport asset infrastructure, maintenance, renewal and enhancement programs for urban, rural and regional roads to maintain or improve overall condition
- Operational Plan Activity IN3.1.2 - Deliver annual maintenance program for urban, rural and regional roads based on priority and in accordance with allocated budgets

**ATTACHMENTS:** Nil

### 3.3 PROCUREMENT EVALUATION REPORT - SUPPLY AND DELIVERY OF TWO BACKHOE LOADERS

#### SUMMARY

This report seeks approval for the recent Request for Quotation for Contract YVC - IA - 31 – 2021, Supply and Delivery of two Backhoe Loaders.

#### RECOMMENDATION

*This item be classified CONFIDENTIAL in accordance with Section 10A(2)(di) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to a commercial nature that would, if disclosed prejudice the commercial position of the person who supplied it.*

#### FINANCIAL IMPLICATIONS

Funding has been approved in the 2021/2022 budget within the Plant Replacement Program.

The quoted price falls within the budgeted estimate for replacement of these items.

#### POLICY & LEGISLATION

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Procurement Policy

#### REPORT

##### 1. Background

The existing Volvo BL71B Backhoe Loaders (P0330 & P0331) have been identified, as per the 10 Year Fleet Replacement Plan, to be replaced during the 2021/22 Financial Year.

This particular procurement represents the replacement items to these machines purchased in 2012 which have now reached the end of their economical useful life.

These items are used in delivery of Council's Infrastructure maintenance and improvement programs and currently operate approximately 500 hours per year each.

##### 2. Quotations

The Request for Quotations (RFQ) was advertised to three pre-approved Suppliers on the Vendorpanel platform using the established Local Government Procurement Contract for Plant, Machinery and Equipment (LGP419).

Quotes were called on 27 July 2021 and closed on 23 August 2021. A total of three quotes were received from the following organisations:

Organisation	Address
Westrac Equipment Pty Ltd (Caterpillar 428)	78 Shepherd St, Hume ACT 2620
Construction Equipment Australia (JCB 3CX Classic)	6 Skyline Crescent, Horningsea Park NSW 2171
Construction Equipment Australia (JCB 3CX Elite)	6 Skyline Crescent, Horningsea Park NSW 2171



A report on the quote evaluation is included in the Closed Session of this meeting for consideration.

**STRATEGIC DIRECTION**

- Key Pillar 4. Our Infrastructure
- CSP Strategy IN3 - Maintain and improve road infrastructure and connectivity
- Delivery Program Action IN3.1 - Deliver transport asset infrastructure, maintenance, renewal and enhancement programs for urban, rural and regional roads to maintain or improve overall condition
- Operational Plan Activity IN3.1.1 - Deliver annual program for urban, rural and regional road renewal and construction, including bridges and stormwater

**ATTACHMENTS:** Nil

### 3.4 TENDER EVALUATION - YASS WATER TREATMENT PLANT STAGE 1 UPGRADE: ELECTRICAL AND MECHANICAL WORKS

#### SUMMARY

This report seeks approval of tenders for the Yass Water Treatment Plant (WTP) Stage 1 Upgrade Package 1 Electrical and Mechanical Works (YVC-IA-43-2021).

#### RECOMMENDATION

*That this item be classified as Confidential in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public relating to commercial information of a confidential nature that would, if disclosed, prejudice the position of the person who supplied it.*

#### FINANCIAL IMPLICATIONS

Funds were allocated in 2021/22 Operational Plan for the implementation of WTP Upgrade Stage 1 as per Council Resolution 142/2021. Housing Acceleration Fund (HAF)/RestartNSW provides a grant of \$2,554,966 for Stage 1 Works.

#### POLICY & LEGISLATION

- Local Government Act 1993
- Procurement Policy

#### REPORT

##### 1. Background

Stage 1 works forms part of the revised scope of works for the Yass WTP Upgrade Project – Preparation of Detailed Design and Business Case.

Stage 1 works are:

- Bubble plume aeration of Yass Dam
- An upgrade of the Raw Water Pumping Station
- Urgent upgrade works at the Yass Water Treatment Plant

##### 2. Tender

Tenders were sought for Stage 1 Package 1 Electrical and Mechanical Works (Contract YVC-IA-43-2021) following MW21 Contract conditions. Tenderers were required to price for Upgrade of the electrical infrastructure at the Raw Water Pump Station and Yass WTP, including associated civil, electrical and mechanical works.

Tenders were called on 5 November 2021 through Council's Tenderlink portal. A mandatory pre-tender meeting was held on 10 November 2021. Tenders closed on 2 December 2021.

Tenders were received from the following organisations:

Organisation	ABN	Address
Alliance Automation Pty Ltd	30 143 534 767	2/25A Sandringham Avenue, Thornton NSW 2322
Electrical Design & Construction Pty Ltd	31 085 651 314	20 Trafalgar Street, Wodonga VIC 3690
Watters Electrical Pty Ltd	74 158 860 176	1/303 North Street, Albury NSW 2641

A report on the tender evaluation process and the tendered prices are included in the Closed Session of this meeting for consideration.

## STRATEGIC DIRECTION

Key Pillar	4.	Our Infrastructure
CSP Strategy	IN5 -	Ensure high quality water supply options for the towns in the region
Delivery Program Action	IN5.1 -	Council to supply quality water, cater for growth and quality enhancements that addresses the community needs
Operational Plan Activity	IN5.1.4 -	Carry-out 'urgent' works at Yass Water Treatment Plan (WTP) to reduce the risks to water quality and supply (Stage 1)

**ATTACHMENTS:** Nil

### 3.5 TENDER EVALUATION - YASS WATER TREATMENT PLANT STAGE 1 UPGRADE: CIVIL AND BUILDING WORKS

#### SUMMARY

This report seeks approval for the tender for the Yass Water Treatment Plant Upgrade Stage 1 Package 2 Civil and Building Works.

#### RECOMMENDATION

*That this item be classified as Confidential in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public relating to commercial information of a confidential nature that would, if disclosed, prejudice the position of the person who supplied it.*

#### FINANCIAL IMPLICATIONS

Funds were allocated in 2021/22 Operational Plan for the implementation of WTP Upgrade Stage 1 as per Council Resolution 142/2021. Housing Acceleration Fund (HAF)/RestartNSW provides a grant of \$2,554,966 for Stage 1 Works.

#### POLICY & LEGISLATION

- Local Government Act 1993
- Procurement Policy

#### REPORT

##### 1. Background

Stage 1 works forms part of the revised scope of works for the Yass WTP Upgrade Project – Preparation of Detailed Design and Business Case.

Stage 1 works are:

- Bubble plume aeration of Yass Dam
- An upgrade of the Raw Water Pumping Station
- Urgent upgrade works at the Yass Water Treatment Plant

##### 2. Tender

Tenders have been sought for Stage 1 Package 2 Civil and Building Works at Yass WTP (Contract YVC-IA-46-2021) following MW21 Contract conditions. Tenderers were required to price for Upgrade of the civil and building works at the Water Treatment Plant, Raw Water Pump Station and Yass Dam.

Specialist contractors were invited on 17 November 2021 for mandatory pre-tender meeting on 23 November 2021. Due to inadequate attendance, the call for tenders was opened on 24 November 2021 through Council's Tenderlink portal. Another mandatory pre-tender meeting was held on 8 December 2021 and tenders closed on 21 December 2021.

Tenders were received from the following organisations:

Tenderer (Alphabetical)	ABN	Address
Gongues Constructions Pty Ltd	47 103 639 087	110 Stenhouse Drive, Cameron Park NSW 2285
RCE Australia Pty Ltd	58 619 946 146	110 Baranduda Drive, Baranduda, VIC 3691

A report on the tender evaluation process and the tendered prices are included in the Closed Session of this meeting for consideration.

**STRATEGIC DIRECTION**

- Key Pillar 4. Our Infrastructure
- CSP Strategy IN5 - Ensure high quality water supply options for the towns in the region
- Delivery Program Action IN5.1 - Council to supply quality water, cater for growth and quality enhancements that addresses the community needs
- Operational Plan Activity IN5.1.2 - Install plume aeration in Yass Dam (Stage 1)

**ATTACHMENTS:** Nil

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**4 CONFIDENTIAL MATTERS**

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**RECOMMENDATION**

THAT pursuant to Section 10A of the Local Government Act, 1993 the following items on the agenda be classified as CONFIDENTIAL and considered in the Closed Meeting of Council in accordance with Section 10A(2) of the Local Government Act for the reasons as specified:

**4.1 Procurement Evaluation Report - Request for Quotation - Financing of new Commercial Waste Collection Vehicle**

Item 4.1 is confidential in accordance with section s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**4.2 Procurement Evaluation Report - Supply and Delivery of Truck Mounted Road Repair Unit**

Item 4.2 is confidential in accordance with section s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**4.3 Procurement Evaluation Report - Supply and Delivery of Two Backhoe Loaders**

Item 4.3 is confidential in accordance with section s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**4.4 Tender Evaluation - Yass Water Treatment Plant Stage 1 Upgrade: Electrical and Mechanical Works**

Item 4.4 is confidential in accordance with section s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**4.5 Tender Evaluation - Yass Water Treatment Plant Stage 1 Upgrade: Civil and Building Works**

Item 4.5 is confidential in accordance with section s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.